



CANADA

SPEED SKATING CANADA
PATINAGE DE VITESSE CANADA

Dear Branch Representatives and Coaches,

As announced by the Coaching Association of Canada (CAC) in the spring, they will be moving forward with the **Transfer of Qualifications** process. This process will enable all coaches with Level 1, 2, and 3 credentials to receive credit and have their qualifications transferred to a status in the Competition, Instruction, or Community Sport stream.

Only sports having completed the NCCP transition will be eligible for the **Transfer of Qualifications** process. Speed Skating Canada has completed the transition and as such your Level 1, 2, and 3 eligible coaches *will have their qualifications transferred on September 28, 2016.*

The CAC has published a [Transfer of Qualifications FAQ page](#) on www.coach.ca and we encourage you to review it and direct your coaches to the site. The goal of promoting the FAQ page is to minimize the number of inquiries directed to SSC and the CAC.

It is imperative that coaches know that their Levels NCCP qualifications will always be valid and recognized. It is also essential that coaches understand the value of the Make Ethical Decisions content and the Maintenance of Certification program.

In order to ensure clear communication of this message, the CAC will be sending all speed skating coaches subject to the **Transfer of Qualifications** process an email outlining what changes they can expect and where to find answers to questions they may have after the transfer has been completed in The Locker September 28.

For more information on the **Transfer of Qualifications** process, please contact Janice Dawson, Director of Sport Development jdawson@speedskating.ca.

Yours in Sport,

Janice Dawson, ChPC
Director of Sport Development

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